

# VACANCY NOTICE



## Financial Manager

### Position Overview

Direct and manage all practices and activities in the Finance, Accounting, and Collections departments to ensure compliance with State and Federal rules and regulations. Manage auditing, accounting, recordkeeping, and investment activities of the credit union to ensure they meet Generally Accepted Accounting Practices (GAAP), Financial Accounting Standard Board (FASB), and tax codes. Make recommendations relating to budget preparation, income forecasts, and operational changes as needed.

### Minimum Qualifications

Bachelor's degree in Accounting, Business Administration or Management, with at least fifteen (15) credit hours in Accounting or additional years of relevant experience may be substituted for a Bachelor's Degree outside of the business field. Three (3) years of experience in a financial institution and a minimum of five (5) years working with accounting principles. Five years experience in a supervisory role, experience in operational and financial compliance, and investment management.

Proficient in data processing capabilities and procedures, experience compiling and summarizing data, performing analysis, and creating written reports for executive review. Familiarity with regulations that govern financial institutions is required. Ability to communicate effectively, both verbally and in writing. Strong skills in data analysis. Proficiency with Microsoft Office products and core software is required.

See announcement at [www.stthomasfcu.com](http://www.stthomasfcu.com)

Interested applicants, kindly submit your letter of interest, resume, and application by June 4, 2021 to:

#### Mailing

*St. Thomas Federal Credit Union*  
*Keisha L. Richards; CEO*  
*P.O. Box 1138*  
*St. Thomas, VI 00804*

#### Email

*ceo@sttfcu.net*

St. Thomas Federal Credit Union provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, pregnancy, membership or application for membership in a uniformed military service or any other protected characteristic as established by law. In addition to federal law requirements, St. Thomas Federal Credit Union complies with applicable state and local laws governing nondiscrimination in employment at its facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.