

# VACANCY NOTICE

*St. Thomas*  
Federal Credit Union

## Member Concierge

The Member Concierge performs duties to serve members through incoming, outgoing, and interoffice calls in accordance with Credit Union policies and procedures. Maintains a thorough knowledge of all Credit Union products and services. Presents and explains a basic number of Credit Union products and services to members or refers members to the appropriate staff. Requires an ability to communicate effectively with prospective and current members, and to represent the Credit Union in a positive and professional manner.

See announcement at [www.stthomasfcu.com](http://www.stthomasfcu.com)

Interested applicants, kindly submit your letter of interest, resume, and application by December 18, 2020 to:

*St. Thomas Federal Credit Union*  
*Keisha L. Richards; CEO*  
*P.O. Box 1138*  
*St. Thomas, VI 00804*

*or by email:*  
*ceo@stfcu.net*

St. Thomas Federal Credit Union provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, pregnancy, membership or application for membership in a uniformed military service or any other protected characteristic as established by law. In addition to federal law requirements, St. Thomas Federal Credit Union complies with applicable state and local laws governing nondiscrimination in employment at its facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.